

LANDMARK SPINNING INDUSTRIES LIMITED NOTICE OF 29th ANNUAL GENERAL MEETING

Notice is hereby given that the **29th Annual General Meeting of Landmark Spinning Industries Limited** will be held on **Wednesday, October 28, 2020** at the registered office of the company at 1st floor, Cotton Exchange Building, I. I. Chundrigar Road, Karachi at 10.15 am to transact the following businesses:-

ORDINARY BUSINESS:

1. To confirm the minutes of the 28th Annual General Meeting held on October 26, 2019.
2. To receive, consider and adopt Annual Audited Financial Statements of the Company together with the Directors' and Auditors' reports thereon for the year ended June 30, 2020.
3. To appoint Auditors' M/S Parker Randall-A.J.S Chartered Accountants as auditors of the Company for the financial year ending June 30, 2021 and to fix their remuneration. The Board of Directors on the recommendation of the Audit Committee of the Company has proposed the name of retiring auditors M/S Parker Randall-A.J.S Chartered Accountants for their appointment as external auditors for the year ending June 30, 2021.

ANY OTHER BUSINESS:

4. To transact any other business with the permission of the chair.

By Order of the Board
Yousuf Noorani
Company Secretary

Date: October 6, 2020

Place: Karachi

Note:

1. The Share Transfer Books of the Company will remain closed from October 21, 2020 to October 28, 2020 (both days inclusive). Transfer received at the registered office of the company / by our Share Registrar, F.D. Registrar Services SMC (PVT) Ltd, 1705, 17th Floor, Saima Trade Tower A, I. I. Chundrigar Road, Karachi by the close of business on October 16, 2020 will be treated in time for this purpose.
2. Appointment of Proxies and Attending AGM:
 - i) A member eligible to attend and vote at the Meeting may appoint another member as his/her proxy to attend, and vote instead of him/her.
 - ii) A blank instrument of proxy applicable for the meeting is being provided with the notice sent to members. Further copies of the instrument of proxy may be obtained from the registered office of the Company during normal office hours.
 - iii) A duly completed instrument of proxy and the power of attorney or other authority (if any), under which it is signed or a notarized certified copy of such power or authority must, to be valid, be deposited at the registered office not less than 48 hours before the time of the meeting. Attested copies of valid CNIC or the passport of the member and the Proxy shall be furnished with the Proxy Form.
 - iv) In case of corporate entity, the Board of Directors' Resolution / Power of Attorney with specimen signature shall be submitted with proxy form.
 - v) The owners of the physical shares and the shares registered in the name of Central Depository Company of Pakistan Ltd. (CDC) and / or their proxies are required to produce their original Computerized National Identity Card (CNIC) or Passport (in case of foreign nationals) for identification purpose at the time of attending the meeting.
3. Members are requested to notify any changes in their addresses immediately to the Share Registrar M/s F.D. Registrar Services SMC (PVT) Ltd.
4. Members, who have not yet submitted attested photocopy of their valid CNIC along with folio number are requested to send the same, at the earliest, directly to the Company's Share Registrar.
5. The Annual Report of the Company for the year ended June 30, 2020 has been placed on the Company's website at the link: <http://www.landmarkspinning.com>
6. The Annual Report of the Company for the year ended June 30, 2020 is being dispatched to the shareholders. However, if any shareholder, in addition, desires to get the hard copy of Annual Audited Financial Statements, the same shall be provided free of cost within seven working days of receipt of such request. Standard request FORM is available for the purpose on Company's website.
7. Video Conference Facility will be provided to members who hold at least 10% or more shareholding, enabling them to participate in the AGM. They will be entertained subject to availability of such facility in that city and receipt of the Consent Form 7 days before holding of General Meeting. Consent FORM is available for the purpose on Company's website.